

UNRESOLVED MAINTENANCE NOTICE

TENANT'S NAME:	DATE:
TENANT'S ADDRESS:	
TENANT'S PHONE NUMBER:	TENANT'S EMAIL:
LANDLORD / PROPERTY MANAGER'S NAME:	

On _____, I informed you of the following issue with my residence:
DATE OF FIRST NOTICE

As that issue has not been resolved, I am now notifying you of the following (select one):

- If the issue is not resolved **within 14 days** of you receiving this notice, **I will pay for the repair myself and deduct the cost from my rent.** Per Oklahoma's Landlord Tenant Act, I have the right to deduct an amount not to exceed one month's rent. I will provide itemized receipts for any completed repairs and/or maintenance.

- If the issue is not resolved **within 14 days** of you receiving this notice, **I will end my lease and move out.** My lease will end at least six weeks from the date you received this notice. My lease will end on _____ if the issue is not resolved. I understand I am responsible to pay rent during this time.

THE BEST WAY TO CONTACT ME IS (CHECK ONE OR MORE): <input type="checkbox"/> PHONE CALL <input type="checkbox"/> TEXT MESSAGE <input type="checkbox"/> EMAIL						
DAYS/TIMES I CAN BE AVAILABLE TO LET SOMEONE IN (CHECK ALL THAT APPLY):						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING	<input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING	<input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING	<input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING	<input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING	<input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING	<input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING
ADDITIONAL COMMENTS:						

TENANT'S NAME (PRINTED)

LANDLORD / PROPERTY MANAGER'S NAME (PRINTED)

TENANT'S SIGNATURE

LANDLORD / PROPERTY MANAGER'S SIGNATURE

DATE

DATE